

Academic Assembly
December 7, 2009

MINUTES

Present: Nalini Iyer, John Strait, John Weaver, Valerie Lesniak, Paul Fontana, Flora Wilson Bridges, David Arnesen, Jason Wirth, Mary Graham, Kristen Shuyler, David Neel, Jen Sorensen, Karen Feldt, Chuck Lawrence, Isaac Crawford.

Absent: Chips Chipalkatti, Jean Tang, Francisco Guerrero, McKenzie Weber, Jacquelyn Miller, Tracey Pepper, Katherine Raichle, Nina Valerio.

Minutes taken by: Kristen Heinemeyer

1) Welcome

2) Review of Minutes

Action Item: Present Assembly members unanimously approve the November 16th minutes.

3) EthicsPoint

- a) Mary Petersen, Vice President and University Counsel, along with Jerry Huffman, Assistant Vice President Human Resources, joined Academic Assembly to discuss and answer questions regarding EthicsPoint.
- b) What is EthicsPoint?
 - i) A mechanism, a technology tool as part of overall ethics and compliance. A tool to bring forth ethical concerns.
 - ii) This does not replace any current policies.
 - iii) EthicsPoint is a company based out of Portland, Oregon. Currently works with 100-250 higher ed institutions, including other Jesuit Universities.
- c) How does EthicsPoint work?
 - i) EthicsPoint is a service that is hosted by a 3rd party where Seattle University faculty or staff can file a complaint anonymously.
 - (1) The source of the complaint remains anonymous unless the source has agreed that information can be released.
 - ii) The system is set up so that Mary and Jerry are the only persons who can see the details the report. They will then discuss and determine what process at Seattle University will be the next follow-up step.
 - (1) If the complaint is about Mary or Jerry, it is not seen by that individual, only the person the complaint is not in reference to.
 - iii) All complaints after being received by Mary or Jerry through EthicsPoint are investigated using the policies currently in place at Seattle University.
 - iv) If a vague, anonymous complaint is submitted through EthicsPoint, there's nothing to investigate especially if it is anonymous.
 - v) Complaints can be assessed via a "Case Management" tool within EthicsPoint to show where the complaint "lives" in the process
 - vi) There have been six complaints submitted via EthicsPoint, so far.
- d) How would an Ombudsperson be related to this system?

- viii) Hours are the same, and they may or may not increase with the new library.
- c) Renovation, New Library Update
 - i) New building will have three times as many computers as Lemieux.
 - ii) Planning to move back before Fall.
 - iii) Logistics will begin planning in January.

6) Governance of Graduate Programs

- a) There is a need to coordinate graduate programs.
- b) How could Academic Assembly meet the governance needs for graduate programs?
- c) There is a minimal discussion of graduate schools, how can we address this?
- d) 45% of SU students are graduate students.
- e) There is a need for a body to discuss graduate issues and concerns, a graduate culture on campus, coordination of programs.

Action Item: Valerie Lesniak to coordinate with the following to serve or delegate representatives for this subcommittee to discuss this issue:

STM Valerie Lesniak
 STM Flora Wilson Bridges
 ED Mary Graham
 NURS Karen Feldt
 LAW John Weaver to delegate
 S&E David Neel & Jen Sorensen to delegate
 ALBERS David Arnesen & Chips Chipalkattito delegate
 A&S Randy Horton

7) Announcements, Updates, Etc.

- a) E-Portfolio Committee
 - i) Currently looking at using portfolios across the education process, i.e. courses, work outside of courses, career development, study.
 - ii) Asking for a representative from Academic Assembly for this committee.

Action Item: Nomination and election of a representative for the portfolio committee to be further discussed and voted on at the next meeting.

Next Meeting: January 11th, 2010 1:30-3:30pm Student Center 210