

Academic Assembly
February 11, 2013
2:05 – 3:35pm, STCN 130

MINUTES

Present: Brenda Broussard, Mason Bryan, Carol Wolfe Clay, Karen Cowgill, Isiaah Crawford, Tito Cruz, Lynn Deeken, Bill Ehmann, Terry Foster, Christian Halliburton, Sonora Jha, William Kangas, Kristi Lee, Michael Matriotti, Sean McDowell, Erik Olsen, Roshanak Roshandel, Rob Rutherford, Frank Shih, Jeremy Stringer

- I. Review of 1-28-13 Minutes
 - A. Item III.B.1. should read "Draft will be circulated to Academic Assembly when it is complete"
 - B. III.C.1. should read "Specifically raised faculty resource concerns in addition to space and personnel"
 - C. Fix numbering on III.B. to 1, 2, 3, 4, 5
 - D. Approved with above corrections no abstentions
- II. Career Initiative Steering Committee
 - A. Nominees
 - 1. Allison Henrich, College of Science and Engineering (undergraduate) - approved
 - 2. Erica Yamamura, College of Education (graduate) - approved
 - B. Karen Cowgill has the name of an additional faculty member who would like to participate and John Strait will pass along to Carol Schneider
- III. Faculty Handbook Revision Committee (FHRC)
 - A. Faculty handbook revision process has taken several years, including an outside consultant, work by the FHRC, and review by Office of the Provost and University Counsel
 - B. The working draft will go to the FHRC for final review, then the Deans' Council, Academic Assembly, faculty and the campus community, the Provost and the Board of Trustees
 - C. FHRC has two open positions, to be appointed by AcA
 - 1. Nominated faculty must be prepared for an intensive work process and have an interest in the drafting process; prior service on University Rank and Tenure Committee and/or other broad campus service would be ideal
 - 2. AcA nominee John Weaver from the School of Law is approved for one position
 - 3. For the second position, it may be useful to think about appointing someone from College of Arts and Sciences
 - 4. AcA members can forward nominations to John Strait for vote at the next meeting
- IV. Email Distribution Lists
 - A. Identified point person in OIT who is responsible for the lists
 - B. Systemic problem in determining which names belong on which lists
 - C. OIT is working directly with Faculty Services to clean up the lists by hand (time intensive)
- V. Syllabus Guidelines
 - A. Separate University Resources and Policies section on the second page

2. Remove "(as appropriate)"
 3. Change to "Library and Learning Commons"
- E. Guidelines approved with 1 opposed and 1 abstention
- VI.** Bylaws and Faculty Governance
- A. Focus on bylaws changes now and begin the longer process of examining faculty governance structure as a whole
1. May host fora across campus to gather faculty feedback
 2. May form a subcommittee to develop governance proposals
 3. Faculty governance satisfaction was low on the 2009 faculty and staff satisfaction survey
 - a. May have been skewed in comparison to non-peer institutions
 - b.