

- Foster individual and group connections with new students and their supporters.
 - Guide a group of new students through their Summer Orientation and Fall Welcome experience.
 - Partner with campus leaders to support a positive move-in experience for new students and their supporters.
 - Facilitate group dialogue with new students about topics related to their transition to SU, including how to get involved on campus, finding academic success, personal reflection, and the realities of college life.
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- Assist with logistical support and management of large-scale events including Summer Orientation, Fall Welcome Kickoff, Playfair, Seattle U Class Photo, New Student Convocation, and Mass of the Holy Spirit.
 - Participate in performing SU Real World, a series of songs and skits about the realities of Seattle U college life.
 - Facilitate transition support workshops and events focused on topics related to leadership development, creating inclusive communities, and personal goal setting.
 - Lead groups of new students on excursions around Seattle, showing them how to navigate public transportation and embrace curiosity while exploring their new environment.
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- Attend and participate in a comprehensive leadership and professional development training program.
 - Demonstrate leadership for the campus community by serving as a peer mentor and model of leadership for new students joining the Seattle U community.
 - Encourage new students to seek opportunities for leadership on campus.

Please note:

- This is not an exhaustive list of all responsibilities performed by OLs. OLs will also complete other duties as assigned. Functions of the role may change as determined by the needs of Orientation Programs.
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REQUIRED DATES

The following dates are considered "Blackout Dates." This means you are required to be present and available without any other commitments. On these dates, the OL position is your priority. Training and work hours completed on these dates cannot be made up or rescheduled. Any anticipated conflicts with these dates that you know of at the time of application should be noted in your application. If you have a time/date conflict, we encourage you to still submit your OL application and/or set up a meeting with the Director of Orientation before submitting your application so we can discuss what flexibility or options may be possible.

Note:

- We recognize that extenuating circumstances, such as illness or personal emergencies, may overlap with the dates below. The Director of Orientation Programs will work with team members on an individual basis to discuss any circumstances that arise.
- All OLs must plan to arrive in Seattle no later than Sunday, September 8, 2024, to be prepared to start training on Monday, September 9, 2024.
 - If you are living in an on-campus residence hall (including Bellarmine, Campion, Xavier, Chardin, Murphy, Kolvenbach), there will be no additional charge to your Housing bill for early arrival. Move-in dates will be coordinated and communicated to OLs during Summer Quarter.
 - If you are living in affiliated housing, including The Douglas and Vi Hilbert Hall, you must discuss any changes to your lease directly with your leasing company.
 - If you are living off-campus, you will need to plan accordingly.

DATE	RESPONSIBILITY
Thursday, March 28, 2024 (6pm-7:30pm) Thursday, April 4, 2024 (6pm -7:30pm) Thursday, April 11, 2024 (6pm-7:30pm) Thursday, April 18, 2024 (6pm-7:30pm) Thursday, April 25, 2024 (6pm-7:30pm) Thursday, May 2, 2024 (6pm-7:30pm) Thursday, May 9, 2024 (6pm-7:30pm) Thursday, May 16, 2024 (6pm-7:30pm) Thursday, May 23, 2024 (6pm-7:30pm) Thursday, May 30, 2024 (6pm-7:30pm)	Spring Training for OLs
Sunday, June 30, 2024 Tuesday, July 2, 2024 Sunday, July 14, 2024 Tuesday, July 16, 2024 Wednesday, July 17 Friday, July 19, 2024	Summer Orientation Sessions (if available)
Thursday, August 15, 2024	Commuter Summer Event (if available)

Fall Quarter 9/9-9/13: 20 hours at \$19.97/hour
9/16-9/20: 40 hours at \$19.97/hour
9/23

Monday, March 11, 2024

Candidates who receive hiring offers must confirm acceptance of the position by