DIRECTED / INDEPENDENT STUDY

I.   Purpose:

Under certain conditions, students may take a directed or independent study course. These courses are intended to allow students to explore academic areas of special interest for which there is no provision in the existing program of required curriculum; however, it is recognized that on occasion, this type of course will be used to substitute for a regular course, should the need arise.

II.   Eligibility:

Directed study is available to all matriculated undergraduate students and independent study is available to matriculated junior, senior and graduate students. Except under unusual circumstances, as determined by the student's department, University Core requirements will not be earned using this type of study.

III. Requirements:

Independent Studies are 1 3f-ID 17⅖0 1r.8≯ΘCtT1 0724 4Eartment in which the sponsoring faculty member is associated and requires both the department chair and the instructor's 1 3f-ID 17al. Prior to af-Ioval, the student and faculty me24 4t and arrange 1 3 specific program of study 1 3nd regular one-on-one conference times. The program of study 1 3nd the conference times must total thirty (30) hours of study 1 3nd contac4 4t hours for every quarter of credit taken (See Policy #79-2).

IV. Process:

After conferring with the department, the student obtains a ***Directed/Independent Study Form*** from the Office of the Registrar.   The form must include the subject code and course number, the title, a description of the specific program of study, the af-IDpriate signatures and other needed information, e.g., satisfies "academic program requirement"; satisfies "core requirement", as listed on the form. The completed form is forwarded to the Office of the Registrar where the scheduling specialist will create the directed/independent study, register the student, notify1 0724 4Eartment, notify1 0student and file the course information in the student's academic file.

V.   Course Numbering: