

## "N" GRADES AND "Q" GRADES - STATUTE OF LIMITATIONS

An 'N' is a suspended grade assigned to courses in which work is not scheduled for completion until after the quarter closes, e.g., thesis or research courses, independent studies, or off-campus education. Students assigned a grade of 'N' are required to complete the work by the date established by the instructor or within the following four consecutive academic quarters, whichever is less. Once the deadline has elapsed without a grade change submission, the 'N' grade becomes permanent and re-registration for the course and the payment of regular tuition is required in order to obtain credit for the work completed.

The deadlines for 'N' grade removal are as follows:

<u>'N' GRADES RECEIVED:</u>	<u>MUST BE REMOVED BEFORE:</u>
Summer quarter	August 1 of the following calendar year
Fall quarter	November 15 of the following calendar year
Winter quarter	March 1 of the following calendar year
Spring quarter	May 1 of the following calendar year

It shall be the responsibility of the student to make the necessary arrangements with the supervising instructor to remove the 'N' within the allotted time frame. 'N' grades are not included in credits earned or calculated in the gpa.

The 'Q' grade, indicates doctoral project/dissertation work-in-progress and must be removed within the six year limit for all degree coursework, no matter when earned. Once the 'Q' six-year limit has expired, the 'Q' becomes permanent and re-registration for the course and payment of regular tuition is required in order to obtain credit for the work completed. 'Q' grades are not included in credits earned or calculated in the gpa.

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