

RESTRICTIONS ON STUDENT RECORDS

It is the policy of Seattle University to place a restriction against the record of a student who has a

- 2) If the student has completed a degree at Seattle University, a new program application must be filed with admissions for post-baccalaureate status for consideration for a graduate program.

FINANCIAL RESTRICTIONS

Financial restrictions will be placed on a student who has an obligation to the university for tuition, fees, room and board, library fines, parking infractions or other miscellaneous charges. Such a restriction will prevent students from registering and/or receiving a transcript or diploma until the financial obligations are met.

It is not the practice for the university to place a restriction against student grade reports but diplomas and final transcripts will be held for graduating students who have not cleared all financial obligations or, in the case of those under certain financial aid programs, have not met exit interview requirements. The university reserves the right to place a restriction on grades for any student who arranges to attend and complete course work with an instructor without appropriate registration, payment of required tuition, fees or other amounts due.

Restrictions can also be placed at the request of a department when equipment is not returned or is damaged when returned, upon review of the situation with the registrar.

INTERNATIONAL STUDENT CENTER RESTRICTIONS

A student on an F-1 or J-1 visa who has dropped or withdrawn from all courses during any term of the academic year (except summer) will have a restriction. Such a student must report to the international student center to have the hold released but will continue to receive a registration appointment. An F-1 or J-1 visa student who is absent more than four consecutive quarters will not be assigned a registration appointment and must file a readmission application with the appropriate admissions office in accordance with regular university policy.

REGISTRATION RESTRICTIONS

Prior to advance registration each term, departments are able to place adviser restrictions on their majors. Once placed, restrictions prevent students from registering until restrictions are removed.

A student who does not have a valid address or phone number logged in the computer system will receive a registration restriction and not be able to register until the correct information is provided to the Registrar's Office.

STUDENT DEVELOPMENT RESTRICTIONS

Student Development restrictions may be placed on a student who has violated the Code of Student Conduct and has not satisfactorily responded to the Office of the Vice President for Student Development in resolving the violation (i.e. meeting with the judicial officer, fulfilling imposed sanctions, etc.). Such a restriction will prevent the student from registering and/or receiving a transcript until the obligation is met.

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09/97

11/99

9/12/00