

Policy on Political Campaign Activities

Policy Statement

It is the policy of Seattle University to comply with Internal Revenue Service (IRS) regulations that prohibit the use of University resources in connection with political campaign activities on behalf of, or in opposition to, any candidate for public office or any ballot initiative.

Purpose of Policy on Political Campaign Activities

This policy complies with IRS regulations which prohibit participation in political activities and to protect the University from imposition of excise tax, penalties, or revocation of tax-exempt status.

Procedures and Guidelines

The Internal Revenue Code prohibits Seattle University, as a tax-exempt organization under Section 501(c)(3), from participating or intervening in any political campaign on behalf of, or in opposition to, any candidate for public office or any ballot initiative.

- Political intervention includes not only making financial contributions but also the publication or distribution of written or oral statements on behalf of or in opposition to a

However, use of pay-per-use services, such as SuperCopy may be used as long as University funds are not used.

- Conducting a political campaign from a University office or other University facility, or otherwise using University resources, such as a University-provided telephone, computer or e-mail address to conduct such a political campaign.
 - Using a University employment title or position to support or oppose a political candidate or ballot initiative—such information should only be used for identification and not as a sign of University endorsement.
 - Using University funds to reimburse individuals for political donations.
 - Wearing campaign t-shirts or buttons to work, meetings or events where you are associated with your work role or the University.
 - Affixing posters, election articles or campaign materials in your office space.
 - Using University social media to like, friend, or tweet material from or about a candidate or ballot initiative.
2. **Permitted Political Activities.** Faculty and staff may engage in political activities during their own personal time and with their own personal resources. Members of the University community are free to become involved in the election process as they choose, so long as they do so in a way that does not, in either an overt or implied manner, involve the

